

TEMPLATE 7.2

SAMPLE COMPANY PHOTO I.D.

This is a Microsoft Word document. Everything can be moved to accommodate your systems. You will note that the template allows for 4 i.d.'s to one single page, with the expiry date appearing on the back of the card which is signed by the employee. All passes having to do with marine security should be effective only for the current navigation season, and should therefore not exceed 1 year. This allows for employee turn-over without having to run after the employee card should you forget to collect it or the recipient forget to return it.

LOGO & COMPANY NAME

[TYPE LOCATION]

[TYPE NAME]

[TYPE CARD NO.]

HEIGHT [HEIGHT]

EYE COLOR [COLOR]

PHOTO

[TYPE EXPIRY DATE]

LOGO & COMPANY NAME

[TYPE LOCATION]

[TYPE NAME]

[TYPE CARD NO.]

HEIGHT [HEIGHT]

EYE COLOR [COLOR]

PHOTO

[TYPE EXPIRY DATE]

LOGO & COMPANY NAME

[TYPE LOCATION]

[TYPE NAME]

[TYPE CARD NO.]

HEIGHT [HEIGHT]

EYE COLOR [COLOR]

PHOTO

[TYPE EXPIRY DATE]

LOGO & COMPANY NAME

[TYPE LOCATION]

[TYPE NAME]

[TYPE CARD NO.]

HEIGHT [HEIGHT]

EYE COLOR [COLOR]

PHOTO

[TYPE EXPIRY DATE]